

GOVERNMENT OF ODISHA
ST & SC DEVELOPMENT, M & BC WELFARE DEPARTMENT

No.STSCD-TPR-PLAN2-0007-2018/ **23267**/SSD; Dated **7th** November, 2023.

From

Ms. Roopa Roshan Sahoo, IAS,
Commissioner-cum-Secretary to Govt.

To

The Principal Secretary to Govt., FS & CW Department,
The Principal Secretary to Govt., Department of A & FE,
The Principal Secretary to Govt., Department of Co-operation,
The Commissioner-cum-Secretary, W & CD Department,
The Commissioner-cum-Secretary, Department of School and Mass Education,
The Registrar of Cooperative Societies, Odisha,
The Managing Director, TDCCOL, Bhubaneswar,
The Managing Director, OSCSC Ltd, Bhubaneswar,
The Director, OSAM Board, Bhubaneswar,
The Director, ICDS, Bhubaneswar,
The Collector & DMs, (Angul/Balasore / Bhadrak / Boudh /
Bolangir/Bargarh/Cuttack / Deogarh / Dhenkanal / Gajapati/Ganjam/Jagatsingpur /
Jajpur / Jharsuguda / Kalahandi / Kandhamal/Kendrapara / Koraput/Khordha
/Keonjhar/ Mayurbhanj/ Malkangiri/ Nabarangpur/ Nayagarh / Nuapada/ Puri
/ Rayagada/ Sundargarh / Sambalpur & Subarnpur)


Sub: Guidelines for Procurement of Ragi during Kharif Marketing Season
(KMS) 2023-24 under Odisha Millets Mission.

Madam/Sir,

I am directed to inform that Government of Odisha has launched the Special Programme for Promotion of Millets in Tribal areas (Odisha Millets Mission) to revive millets in farms and on plates. Considering the nutrition benefits of millets, it has been decided to include millets in Public Distribution System (PDS), Integrated Child Development Scheme (ICDS), Mid-day Meal (MDM) Scheme and ST Hostels of the State of Odisha. In this context, Tribal Development Cooperative Corporation of Odisha Limited (TDCCOL) has been entrusted the procurement of Ragi and accordingly, detailed guidelines for procurement of Ragi during Kharif Marketing Season (KMS) 2023-24 under Odisha Millets Mission has been prepared and attached herewith at **Annexure-A** for reference & guidance.

It is requested that suitable instructions may kindly be issued to the field functionaries to render necessary assistance for smooth registration of farmers, procurement of Ragi at MSP and distribution under State Nutrition Programs (ICDS/MDM/ST Hostel) and the Public Distribution System (PDS).

Yours faithfully,


Commissioner-cum-Secretary to Govt.

Memo No. **23268** /SSD; Dated **07-11-2023**.

Copy forwarded to P.S. to Minister, ST & SC Development, M & BC Welfare Department for kind information of Hon'ble Minister ST & SC Development, M & BC Welfare, Odisha.


Director, ST

Memo No. 23269 /SSD; Dated 07-11-2023.

Copy forwarded to OSD to Chief Secretary for kind information of Chief Secretary, Government of Odisha


Director, ST

Memo No. 23270 /SSD; Dated 07-11-2023.

Copy forwarded to P.S. to DC-cum-ACS, Odisha, Planning & Convergence Department, for kind information of DC-cum-ACS, Odisha.


Director, ST

Memo No. 23271 /SSD; Dated 07-11-2023.

Copy forwarded to the P.S. to the Agriculture Production Commissioner cum Additional Chief Secretary, Odisha for kind information of Agriculture Production Commissioner cum Additional Chief Secretary, Odisha.


Director, ST

Memo No. 23272 /SSD; Dated 07-11-2023.

Copy forwarded to P.S. to Commissioner-cum-Secretary, Department of Mission Shakti for kind information of Commissioner-cum-Secretary.


Director, ST

Memo No. 23273 /SSD; Dated 07-11-2023.

Copy to the CDAO of Angul/Balasore / Bhadrak / Boudh / Bolangir/Bargarh/Cuttack / Deogarh / Dhenkanal / Gajapati/Ganjam/Jagatsingpur / Jajpur / Jharsuguda / Kalahandi / Kandhamal/Kendrapara / Koraput/Khordha /Keonjhar/ Mayurbhanj/ Malkangiri/ Nabarangpur/ Nayagarh / Nuapada/ Puri / Rayagada/ Sundargarh / Sambalpur & Subarnpur for information and necessary action


Director, ST

Memo No. 23274 /SSD; Dated 07-11-2023.

Copy to District Social Welfare Officer of Angul/Balasore / Bhadrak / Boudh / Bolangir/Bargarh/Cuttack / Deogarh / Dhenkanal / Gajapati/Ganjam/Jagatsingpur / Jajpur / Jharsuguda / Kalahandi / Kandhamal/Kendrapara / Koraput/Khordha /Keonjhar/ Mayurbhanj/ Malkangiri/ Nabarangpur/ Nayagarh / Nuapada/ Puri / Rayagada/ Sundargarh / Sambalpur & Subarnpur for information and necessary action


Director, ST

Memo No. 23275 /SSD; Dated 07-11-2023.

Copy to DRCS/ARCS of Angul/Balasore / Bhadrak / Boudh / Bolangir/Bargarh/Cuttack / Deogarh / Dhenkanal / Gajapati/Ganjam/Jagatsingpur / Jajpur / Jharsuguda / Kalahandi / Kandhamal/Kendrapara / Koraput/Khordha /Keonjhar/ Mayurbhanj/ Malkangiri/ Nabarangpur/ Nayagarh / Nuapada/ Puri / Rayagada/ Sundargarh / Sambalpur & Subarnpur for information and necessary action


Director, ST

Memo No. 23276 /SSD; Dated 07-11-2023.

Copy to the Director, NCDS Bhubaneswar/the Programme Secretariat, WASSAN/ Agriculturist, Department of A&FE for information and necessary action.


Director, ST

OPERATIONAL GUIDELINES FOR PROCUREMENT OF RAGI DURING KHARIF MARKETING SEASON (KMS) UNDER ODISHA MILLETS MISSION

Government of Odisha has launched the Special Programme for Promotion of Millets in Odisha (Odisha Millets Mission) to revive millets in farms and on plates. Considering the nutrition benefits of millets, it has been decided to include millets in Public Distribution System (PDS), Integrated Child Development Scheme (ICDS), Mid-day Meal (MDM) Scheme and ST Hostels of the State of Odisha. In this context, Government of Odisha has approved procurement of Ragi through Tribal Development Cooperative Corporation of Odisha Limited (TDCCOL). As per the memo no. 37997 dated 07.10.2023 of Director of Agriculture and Food Production, Odisha, a detailed guideline for procurement of Ragi during KMS 2023-24 under OMM has been prepared by the TDCCOL narrating the process to be adopted and its details are indicated below:

The objectives of this Policy are:

- a. To operationalize procurement of Ragi at Minimum Support Price (MSP) conforming to Fair Average Quality (FAQ) norms.
- b. To facilitate promotion of millet production in a sustainable manner through assured market support.
- c. To utilize the excess procured ragi in PDS after keeping the stocks for ICDS, MDM Scheme & ST Hostels.
- d. To provide a framework for empanelment of FPOs/SHG Federations at Block level for KMS 2023-24.

1. Farmer Registration:-

New Registration:-

- I. Farmers willing to sell Ragi shall have to register by submitting their personal land and bank account details as per the pre-designed registration forms (**Annexure – I**) available in TDCCOL portal i.e. www.tdccodisha.org, by clicking "Farmer Registration (Millet) tab". Registration of farmers shall be done at respective Primary Agriculture Cooperative Societies (PACS) / Large Area Multi-Purpose Cooperative Societies (LAMPCS) / Farmer Producer Organisation (FPO) / Self Help Group Federation (SHG Federation).
- II. Ragi farmers must provide information about their identity proof in terms of Aadhaar and Bank passbook in the registration form.
- III. Ragi farmers can also register their names for selling of Ragi which has been grown in the lands given under the Forest Rights Act.

- IV. The same ID proof will be used as the farmer identity card to sell their produce at the Ragi Procurement Centre (RPC)/Mandis. Applications of farmers growing Ragi under FRA lands shall be considered for procurement.
- V. In any case the Ragi farmer or sharecropper is unable to produce the RoR for some or the other reason thereof, they will be registered as Ragi grower for procurement provided a certificate to this effect produced by the farmers certified by the VAW / AO/ Sarpanch / AAO / BAO of the concerned area (**Annexure – II**).
- VI. The Share Croppers who has cultivated ragi in others land, they have to submit “no objection certificate” of the owner of the land (**Annexure – III**).
- VII. After digitization at PACS/LAMPCS/FPO/SHG Federation, manual verification of non "Bhulekh" land records will be carried out by AO/ VAW/ AAO/ RI/ Sarpanch (format enclosed at annexure - VIII). The bank account details of the farmers shall be verified by the TDCCOL and WASSAN through the concerned banks.
- VIII. The farmers shall receive acknowledgement slip from the respective PACS/LAMPCS/FPO/SHG Federation in support of their registration.
- IX. The PACS/ LAMPCS/ FPO /SHG Federation will encourage small and marginal farmers to register themselves for Ragi procurement and will digitize farmers applications for registration in the farmer registration portal of TDCCOL i.e. in www.tdccodisha.org. The forms will be printed by TDCCOL and given to respective PACS/ LAMPCS/ FPO /SHG Federation and made available to the Ragi growers under their jurisdiction. Awareness among farmers about Fair Average Quality (FAQ) norms shall be made well in advance so that those farmers with dry and clean Ragi confirming FAQ standards come to the Ragi procurement Centre (RPC)/ Mandies.
- X. The last date for online registration of applications will be 31st December 2023. The verification and procurement will continue simultaneously. However, any change in the timeline for registration of farmers shall be made by Department of Agriculture and Farmers Empowerment.
- XI. Ragi will be procured by TDCCOL only from the farmers registered under Millet Procurement Automation system (M-PAS) through PACS/ LAMPCS/ FPO /SHG Federation.
- XII. Massive awareness will be ensured by TDCCOL, RMC and OMM for farmer registration.
- XIII. The procurement tokens to millet farmers will be given one week in advance.

Renewal of Farmers already Registered in KMS 2023-24

Farmers who got registered during Kharif season of KMS 2022-23 only need to renew their registration through the agency which did their registration in the last KMS or the agency with recommendation from TDCCOL. Following steps are to be followed for the renewal process:

- XIV. The farmers who had registered in the last KMS, the same data base shall be used for their renewal after verification and certification in a form (**Annexure - IV**) by the Agriculture Officer/VAW/AO/AAO/RI/Sarpanch that the farmer has cultivated Ragi on that land in the current KMS 2023-24.
- XV. If the farmer wants to change the bank account details, then She/he has to provide photocopy of the first page of active bank passbook along with the above certificate. The bank account details of the farmers shall be verified by the TDCCOL and WASSAN through the concerned banks.

2. Fair Average Quality (FAQ) of Ragi:-

Awareness among farmers about Fair Average Quality (FAQ) norms shall be made well in advance so that, dry and clean Ragi conforming to FAQ standards will be brought by the farmers at the Ragi Procurement Centers/ Mandis.

- i. Specification of FAQ Ragi: The detailed quality specification of Ragi as laid down by the Government of India (**Annexure-V**) shall be applicable in the State. Payment of MSP is applicable only for FAQ standard Ragi and sale of non-FAQ Ragi below the MSP will not be taken as distress sale. The Quality Analyst of RMC / PACS / LAMPCS / Assistant Agriculture Officer / Block Agriculture Officer will verify the quality of the Ragi stock at procurement Centers.
- ii. Training on FAQ: Farmers training on FAQ will be conducted at district and Panchayat level by staff of RMC / PACS / LAMPCS / FPO / Assistant Agriculture Officer / Block Agriculture Officer and TDCCOL with support from Facilitating Agencies and Programme Secretariat (WASSAN). Wherever FAQ quality is not maintained, TDCCOL will not be obliged to procure non-FAQ Ragi. It is advised that RMC should provide moisture meter along with Odisha Millets Mission to assure FAQ can be measured beforehand.
- iii. Information Education Communication (IEC) Activities: The District Administration shall initiate various IEC Activities for creating awareness about FAQ norms of Ragi and MSP. Cooperation Dept. officials along with CDAO and RMC in the District will jointly perform this exercise under the Chairmanship of the Collector & District Magistrate. Regulated Market Committee (RMCs) will provide funds for these activities. PACS/ LAMPCS / FPO/ SHG Federation would be actively involved in this IEC campaign. Hoardings shall also be placed in all weekly haats / locations.
- iv. The Ragi farmers shall bring FAQ standard Ragi to the Ragi Procurement Centers as approved in the DLPC.

3. Procurement:

- i. Procuring Agency: TDCCOL is appointed as the State Procurement Agency for procurement of Ragi. TDCCOL will procure Ragi with the support of PACS / LAMPCS / FPO / SHG Federation as per FAQ specification laid down by Government of India and in accordance with the guidelines issued by the Govt.
- ii. Region of procurement: TDCCOL shall procure Ragi in 177 Blocks under Odisha Millet Mission in 30 districts of Odisha namely Angul, Balasore, Bargarh, Bhadrak, Bolangir, Boudh, Cuttack, Deogarh, Dhenkanal, Gajapati, Ganjam, Jagatsingpur, Jajpur, Jharsuguda, Kalahandi, Kandhamal, Kendrapada, Keonjhar, Khordha, Koraput, Malkangiri, Mayurbhanj, Nabarangpur, Nayagarh, Nuapada, Puri, Rayagada, Sambalpur, Subarnapur and Sundargarh. If procurement will be required in additional blocks in above districts notification in this connection will be separately issued by the Collector & District Magistrate on the advice of the District Level Procurement Committee (DLPC).
- iii. Minimum Support Price of Ragi (MSP): The Government of India has announced the minimum support price for Ragi at Rs.3846.00 (Rupees Three Thousand Eight Hundred Forty Six) only per quintal conforming to Fair Average Quality (FAQ) norms for KMS 2023-24.

- iv. Procurement Target: The State Govt has set a target of 8,00,000 (Eight lakhs) quintals for KMS-2023-24 in 30 districts. TDCCOL shall procure Ragi within the approved target mentioned above. The target may be revised after the proposals of the Collector & District Magistrate.
- v. Procurement Period: Ragi (Kharif Crop) will be procured from 1st January 2024 to 31st March 2024. In few districts the procurement may be in advance as per actual arrival of Ragi in the mandis based on Govt. order.
- vi. Per Acre Procurement: Ragi will be procured from the farmers at the rate of 10 quintals per Hectare (4 Quintals per Acre). If required, this may be revised on the basis of assessment of crop yield by the CDAO of the districts and approvals by the Collector & District Magistrate.
- vii. Procurement of Packaging Materials (Gunny Bags): For storage of Ragi TDCCOL will procure A Twill Gunny Bags from NAFED.
- viii. Ragi procurement and Assessment Register: PACS / LAMPCS/ FPO/ SHG Federations wise farmers Ragi assessment and procurement register would be generated. Based on this, marketable surplus in respect of each registered farmer will be finalized. This will contain ID details, land details, bank account details and mobile phone numbers and quantity of surplus Ragi to be procured of each farmer. The farmers list shall be arranged in alphabetic order. This register would indicate the target for the PACS / LAMPCS/ FPO/ SHG Federations which would be the total of marketable surplus of all farmers registered under the concerned PACS / LAMPCS/ FPO/ SHG Federations.
- ix. District wise Target: The procurement target of a district would be the total of targets of all participating PACS / LAMPCS/ FPO/ SHG Federations in the district. Target would be generated online based on the verified and updated data base of farmer registration. The Collector & District Magistrate of the concerned districts shall finalize the PACS / LAMPCS/ FPO/ SHG Federations or Ragi Procurement Centers in the designated Block(s) and ensure that adequate numbers of procurement Centers near the Ragi growing locations are opened.
- x. Jurisdiction of the PACS / LAMPCS/ FPO/ SHG Federations: Each of the PACS / LAMPCS/ FPO/ SHG Federations selected may have one or more designated place for procuring Ragi. The District Authority shall declare the existing market yards located in procurement areas belonging to RMCs as Ragi Procurement Centers for the PACS and LAMPCS. The Procurement Centers for FPOs and SHG Federations shall be finalized in the DLPC. The RMC will ensure the availability of equipment like weighing machine, moisture meter and tarpaulin for drying during procurement operation. Each RMC has to make arrangements to store Ragi for a minimum of up to three days of procurement. This is necessary to ensure proper planning on part of TDCCOL to organize adequate number of vehicles to transfer the stock to the Central Godown. Therefore, where the RMC / Ragi Procurement Centers do not have storage facility, they are to plan temporary storage facility with sufficient tarpaulin.
- xi. Location of Ragi Procurement Centers (Mandis): Ragi Procurement Centers (Mandi points) should be ideally within 5 km of production clusters. No Ragi Procurement Centre (Mandi) shall be more than 20 km from the production clusters. Therefore, in addition to the marketing yards of RMC, suitable Ragi Procurement Centers (mandi points) shall be identified by the BAO / ADO in consultation with the FA, FPO/CBO/ SHG Federation and Programme Secretariat and will submit to CDAO-cum-PD, ATMA for approval in DLPC. DLPC will approve mandi locations and dates for procurement.
- xii. Training on procurement process, record keeping, etc is to be imparted at Block level to PACS / LAMPCS/ FPO / SHG Federation by TDCCOL. All training should be completed by 30th

November 2023. The training will be given by the concerned Branch of TDCCOL & IT experts hired by TDCCOL.

- xiii. Maintenance of Records: TDCCOL must ensure proper maintenance of following records and registers on purchase of Ragi from farmers.

- a. Token Slip.
- b. Vendor Receipt
- c. Ragi Purchase and Despatch Register
- d. Cash Book
- e. Quality Test Report
- f. Ragi Rejection Register

- xiv. Payment for Ragi purchased from farmers by the TDCCOL will be made through direct transfer to the bank accounts of the farmers by electronic mode within 3 days of the purchase.
- xv. TDCCOL will be responsible for safe storage of procured Ragi in the central godowns.
- xvi. The W&CD Department, S&ME Department and ST & SC Development Department shall provide their annual requirement (district wise) to TDCCOL for their respective schemes (ICDS, MDM & ST Hostels) well ahead so that the balance stock can be distributed in the PDS by the FS & CW Department. Ragi shall be lifted by respective departments or their nominated agencies. Costs shall be borne by the Agriculture & Farmers Empowerment Department, GoO.
- xvii. In case, Ragi is not completely utilized in the Government schemes (ICDS, MDM, ST Hostels and PDS), then TDCCOL may sell the surplus Ragi in open market by inviting e-tender / e-auction with approval of High-Power Committee of Odisha Millets Mission. A tender committee may be constituted under the chairmanship of Managing Director, TDCCOL with members from the Administrative Department, A&FE Department and Co-operation Department for disposal of the surplus stock.
- xviii. Payment to farmers: Payment of cost of Ragi at MSP shall be made to the accounts of the farmers through online bank transfer within 3 days. Payment to the farmers who has sold more than 20 quintals may be released only after detail field verification by the VAW/AO/AAO/BAO at Block level.
- xix. Information and Communication Technology shall be used by TDCCOL to make Ragi procurement process transparent, efficient and accountable.

4. Monitoring of the Ragi Procurement Process:

- i. State Level Procurement Committee: The State Level Procurement Committee under the chairmanship of the Chief Secretary to Government of Odisha shall review arrangement for Ragi procurement operations. Further, it shall review procurement and delivery of Ragi to PDS, ICDS, ST Hostels and MDM programmes and will issue suitable instruction for the guidance of all stakeholders for smooth procurement operations and hassle-free experience of farmers.
- ii. District Level Procurement Committee: Existing District Level Procurement Committee for paddy will also monitor the millet procurement in district. Representatives from TDCC, FA and Programme Secretariat (WASSAN), FPO/ SHG Federation will be added to the existing

DLPC. The DLPC is expected to meet in the month of November for Kharif season to finalize the start of procurement date, number and names of the PACS / LAMPCS/ FPO / SHG Federation and location of RMCs, fix number of days of procurement and review the preparedness in the district and take decisions in any matter relating to procurement not specified in this policy for improving the procurement operations. The Collector & District Magistrate shall appoint officers as Nodal Officers for each block to ensure that farmers do not face any difficulty in selling their FAQ Ragi and getting the MSP. Chief District Agriculture Officer of the district shall convene the DLPC for millet Procurement.

- iii. PACS / LAMPCS / FPO/ SHG Federations level Procurement Committee: A PACS / LAMPCS/ FPO / SHG Federation level procurement committee will be constituted at each society with its Secretary/President as the convener. The local R.I. (Revenue), VAW (Agriculture), three farmers of the area, EO's of GPs (within the jurisdiction of the PACS/LAMPCS/FPO/ SHG Federation), Facilitating Agency (FA) of OMM will be members of the committee. Block Development Officer (BDO) of the block under which society is located shall notify the committee. A panel of names of the farmers covering all the villages shall be given by the societies to BDO to choose three farmers for the committee. The names shall be so chosen as to represent one farmer from areas covered by each Ragi Procurement Center (RPC). If there are more than three RPCs, two more can be chosen, taking the number of farmer representatives to five at the maximum. This exercise should be completed by all BDOs by November, 2023.
- iv. Enlistment of PACS / LAMPCS / FPO/SHG Federation: Each PACS / LAMPCS /FPO/ SHG Federation shall register their details including mobile phone number of the Secretary/President in the specified online portal. Collector & District Magistrate with the help of CDAO, DRCS and representative of Programme Secretariat (WASSAN) and any other officer deemed suitable by the Collector & District Magistrate shall prepare a list of capable PACS/LAMPCS/FPO/ SHG Federation which will participate in Ragi procurement operation as agents of TDCCOL. A district-level training programme of procuring PACS / LAMPCS /FPO/ SHG Federation should be conducted after finalizing the Mandis.

5. Funds for Procurement:

To take up the procurement of Millets under, Special Programme for Promotion of Millets in Tribal Areas in the State" (OMM) during KMs 2023-24, the Govt. in Agriculture and Farmers Empowerment Department will provide funds to TDCCOL for the targeted quantity calculated at the provisional cost approved by the State Govt in advance. All types of expenditures should be made as per the approved provisional cost sheet. Utilisation certificate along with statement of expenditure shall be submitted by TDCCOL to the A&FE Department, GoO.

6. Storage: The entire procured Ragi shall be shifted to the nearest Central Godown of TDCCOL. In absence of any Central Godown, TDCCOL may hire godowns for storing. In both the cases the stock shall be in the custody of TDCCOL. TDCCOL shall be responsible for storage of the stock.
7. Delivery of Ragi: The district wise requirement of ragi under different schemes (except PDS) shall be intimated to TDCCOL by the respective departments of the Govt immediate after procurement of ragi. As per the indent of the DSWO (for ICDS), DWO (for ST Hostels) and DEO (for MDM), the authorized representative of the concerned agency shall lift ragi stock from TDCCOL Central Godowns/TDCCOL hired godowns. The balance stock available shall be delivered through PDS as per the observations communicated by the FS & CW

Department, Govt. of Odisha vide their letter no. 09591900032021/16286/FSCW – EC – MISC – 0003 - 2021 dated 29.10.2022 (copy enclosed).

8. The expenses relating to loading/unloading and weighment expenses for lifting of Ragi stock from TDCCOL godowns for ICDS, MDM and ST Hostels will be borne by the respective agencies (DSWO, DEO, DWO and OSCSC).
9. The Government in ST & SC Development Department shall have the power to prescribe operational guidelines and to issue clarifications, as and when required to achieve the objectives of this policy. These guidelines and clarifications shall be final and binding on all authorities & all processes connected there with.
10. Raising of Bill / Finalization of Accounts: After delivery of Ragi, the accounts relating to the operation shall be prepared by TDCCOL and submitted to A&FE Department for approval and settlement of accounts including storage.
11. Guidelines for Empanelment of Farmer Producer organizations (FPOs) and SHG Federations as Block level Procurement Agency for procurement of Ragi under KMS 2023-24

I. Farmer Producer organizations (FPOs) as procurement agencies:

- a. FPOs: Farmer Producer organizations are farmers own institutions owned and managed by them for their development. These are either Producer Companies registered under the companies Act 1956 (amended in 2013) (section 581 C) or Cooperatives registered under the Odisha State Co-operative Societies Act, 1962.
- b. SHG Federations: SHG Federations are apex organisations designed to promote entrepreneurial, social and economic aspects of SHG members registered under Society Registration Act 1860.
- c. Objective: In order to increase the outreach of the Ragi procurement initiative of the Government of Odisha, and as an attempt to promote farmer's organizations & SHG Federations in agriculture value chain development, FPOs/SHG Federations shall be empaneled as procurement agencies for Ragi procurement in addition to or instead of LAMPCS and PACS in selected blocks of Odisha Millets Mission.
- d. Services by FPOs/SHG Federations: The FPOs/ SHG Federations shall provide the following services for Ragi procurement:
 - i. Farmer registration on MPAS online portal.
 - ii. Mass awareness on MSP and FAQ.
 - iii. Hosting the Ragi procurement Centers.
- e. Payment to FPOs/ SHG Federations: TDCCOL shall pay/divert the following costs to empaneled FPOs/ SHG Federations in selected blocks from of the costs being provided to TDCCOL by Department of Agriculture and Farmers Empowerment, in return for the above services:
 - i. RMC fee @ 1% of MSP (for provision of infrastructure for hosting the procurement Centers and conducting mass awareness on FAQ and MSP)
 - ii. Mandi labour charges (as applicable per quintal for PACS / LAMPCS)
 - iii. Commission to FPOs/ SHG Federations per quintal of Ragi (as applicable per quintal for PACS / LAMPCS)

- f. This has no additional cost implications to the Department of Agriculture and Farmers Empowerment, Odisha or the TDCCOL.

II. Modalities of intervention:

Under Odisha Millets Mission, Farmer Producer Organizations (FPOs) in different blocks which has been formed and selected as partner Community Based Organization (Partner CBO) shall implement the programme smoothly. The following modalities are proposed for procurement of Ragi through FPOs and SHG Federations.

III. Criteria for selection of blocks:

Blocks fulfilling the following conditions shall be selected:

- a. Blocks having a projected Ragi surplus of at least 2000 quintals (to ensure a decent net profit for the FPO/ SHG Federations).
- b. Blocks where geographical distance is high between cluster of Ragi cultivation and LAMPCS/PACS.
- c. Blocks where paddy volumes are too high for the LAMPCS/PACS to work effectively on Ragi Procurement.
- d. Blocks where there has been experience of procurement by the Government is lower than potential due to low outreach or shortfall in farmer registration or overburden of LAMPCS / PACS due to paddy procurement at the same time.
- e. Any other block deemed suitable by the District Collector based on potential.

IV. Criteria for FPOs/ SHG Federations to be selected as Procurement Agencies for Ragi
FPOs/SHG Federations fulfilling the following conditions shall be selected:

A. To be a Block level procurement agency FPO/SHG Federation must be a registered body. It should either be a Cooperative registered under the State Cooperatives Act of Odisha or a Producer Company registered under the Companies Act, SHG Federation registered under Society Registration Act 1860.

- a. The FPO/ SHG Federations should not be a defaulter of loan from any public or private bank.
- b. The FPO/ SHG Federations should not be blacklisted by the government.
- c. The FPO/SHG Federation should have the following procurement infrastructure & equipment:
 - i. Should have equipment for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scale, Stitching Machine etc.
 - ii. Should have minimum working capital of Rs. 1,00,000/-
 - iii. Should have office setup with Laptop, Printer, inverter, and internet connectivity.
 - iv. Should be able to hire human resources for carrying out procurement activities.
 - v. FPOs/ SHG Federations will make arrangements of minimum 50 MT storage facility either own or on rent for the storage of Ragi.
- d. Scoring of FPOs/ SHG Federations will be done for selection based on criteria regarding institutional and financial health. The FPOs/ SHG

Federations attaining higher marks in the scoring will be selected. The detailed scoring sheet is attached in **Annexure VI**.

- e. Basically, one FPO or SHG Federation will be selected in a block for Ragi procurement. However, in case of exigency, more than one can be selected with due approval of DLPC.

V. Process of empanelment of FPOs/ SHG Federations as block level procurement agencies for Ragi Procurement:

(a) Advertisement of Expression of Interest (EOI):

Expression of Interest will be floated from Office of CDAO-cum-Project Director ATMA at the district level and will be notified at Block level Agriculture office & CDPO offices through DSWO. EOI opening & shortlisting will be done by the district level committee based on the essential requirements mentioned in the EOI. The sample EOI format is attached in **Annexure-VII**. The district level committee shall consist of the following officials.

1. CDAO-cum-PD ATMA (Chair)
2. BM TDCCOL (Member Convener)
3. DSWO
4. AAO (Concerned Blocks)
5. DPC, OMM
6. DPC, Mission Shakti

(b) Field Verification: District level committee under the chairmanship of CDAO-Cum-PD ATMA shall carry out the field verification of shortlisted FPOs/SHG Federations.

(c) Final Selection: District level committee under the chairmanship of CDAO-cum-PD ATMA shall finalise the list of FPOs/SHG Federations after field verification and propose it to DLPC for final approval. Programme Secretariat (WASSAN) will provide the necessary support to the CDAO for verification.

(d) Approval under DLPC: Final approval on nos. of FPOs/ SHG Federations for the role of Block level procurement agency and intervention area shall be done by the DLPC under the chairmanship of Collector & District Magistrate.

(e) Jurisdiction of FPOs/ SHG Federations: DLPC will decide on jurisdiction of FPO/ SHG Federation. It shall notify whether:

1. The FPO/ SHG Federations is responsible for Ragi procurement for the entire block
2. FPO/ SHG Federations and LAMPCS / PACS are responsible for a part of block each

Accordingly, arrangements will be made on M-PAS by TDCCOL.

(f) Tripartite Agreement: Tripartite agreement will be signed between PD ATMA, TDCCOL and FPO/ SHG Federation, to empanel FPO/ SHG Federations as procurement agency for Ragi.

(g) Listing on M-PAS: TDCCOL shall list the FPO/ SHG Federation in M-PAS system and provide the FPO/ SHG Federations with a Login ID, a Password. TDCCOL shall provide the information regarding previous years (KMS 2022-23) registered farmers to

selected FPO/ SHG Federations in MPAS for renewal of farmers registration for KMS 2023-24 in accordance with the jurisdiction allotted to the FPO/ SHG Federations.

VI. Activities to be conducted by FPOs/ SHG Federations for Ragi procurement after empanelment:

1. Farmer Registration:

- a. FPOs/SHG Federations will receive required number of new registration or renewal forms from TDCCOL for farmer registration.
- b. FPOs/SHG Federations shall facilitate the submission of registration forms by the farmers along with required supporting documents.
- c. FPOs/SHG Federations shall digitize the forms on TDCCOL portal.
- d. FPOs/SHG Federations shall provide a list of farmers for land and bank verification to TDCCOL.
- e. Post verification, FPOs/ SHG Federations shall generate token for farmers.

2. Mass Awareness on MSP and FAQ of Ragi:

- a. FPOs/ SHG Federations shall conduct village-level campaigns on generating mass awareness among farmers on Minimum Support Price and Fair Average Quality of Ragi.
- b. FPOs/ SHG Federations shall conduct training of local resource persons, progressive farmers and community leaders on safe harvesting and FAQ maintenance.

3. Hosting the Ragi Procurement Centers (mandis):

- a. FPOs/ SHG Federations will propose the location of mandis and procurement dates suitable for farmers in consultation with TDCCOL to the CDAO. It will arrange for mandis on dates and locations decided by the DLPC.
- b. Data Entry Operators appointed by the FPO/ SHG Federations will do the registration of farmers during the preparatory phase and record all required information on the day of mandis.
- c. Basic procurement tools like tarpaulin, moisture metre, weighing machine, stitching machine will be provided by FPO/SHG Federations. Additional arrangements may be done if required.
- d. TDCCOL will provide gunny bags to the FPOs/SHG Federations for packaging of Ragi into 50 Kg uniform bags.
- e. TDCCOL will only receive FAQ stock of ragi with machine stitch at the procurement centers.
- f. FPOs/SHG Federations will maintain all the documents and registers as applicable for LAMPCS / PACS, as specified in this guideline.
- g. Lifting of stock and payment of farmer will be done by TDCCOL.

Any other aspects in the operations of Ragi Procurement shall be followed as applicable for LAMPCS / PACS.

VII. Monitoring & Evaluation framework

1. The performance of FPO/SHG Federations, acting as a block-level procurement agency, will be monitored by the Collector and District Magistrate in review meetings.
2. Procurement data and information will be provided by TDCCOL.
3. FPO / SHG Federations will present the monthly status report regarding farmer registration, mandi point selection, awareness on procurement, FAQ training, mandi date etc. at the review meeting.

It is requested that suitable instructions may kindly be issued to the field functionaries to render necessary assistance for smooth registration of farmers, procurement of Ragi at MSP and distribution under State Nutrition Programmes (ICDS/MDM/ST Hostel) and the Public Distribution System (PDS).



ଓଡ଼ିଶା ସରକାର
ଆଦିବାସୀ ଉନ୍ନୟନ ସମବାୟ ନିଗମ ଓଡ଼ିଶା ଲିଃ

ବାଷୀ ରେଳିଷ୍ଟେସନ ପର୍ଯ୍ୟନ୍ତ

A. ଶାଶ୍ୱତ ବିଭାଗ

1	ପିନ୍		7	ଜାତି		14	ଭାରତୀୟ	
2	ପୂର୍ବରୁ		8	ଭାରତ (ପିନ୍/ସ୍ଥାନ)		15	ଗଣନା	
3	ପୂର୍ବ/ପରବର୍ତ୍ତୀ		9	ଭାରତୀୟ ସରକାର		16	କାର୍ଯ୍ୟକାରୀ	
4	ପୂର୍ବ/ପରବର୍ତ୍ତୀ		10	ଭାରତୀୟ		17	IFD Code	
5	ପୂର୍ବ/ପରବର୍ତ୍ତୀ		11	ଭାରତୀୟ		18	KMS କୋଡ୍	2 6 / 19
6	ପିନ୍		12	ଭାରତୀୟ (ଭାରତୀୟ ନିଜ ନାମ)	KCC	19	ପୂର୍ବ	
					BRKY			
					EPIC			
			13	ଭାରତୀୟ		20	ଭାରତୀୟ	

20 A ଭାରତୀୟ Enrollment କୋଡ୍

(ପିନ୍ ଭାରତୀୟ ନାମ/ନାମା ଓ ଭାରତୀୟ ନାମ/ନାମା enrollment କୋଡ୍)

8. ଶାସ୍ତ୍ରୋପଦେଶ ଚର୍ଚ୍ଚିତ ବିବରଣୀ

[illegible]

ଜି.ଡ଼- ନବି ଆଗେଇବା କାଳ ଦୁଇଟି ଆଗରୁ ଆଧୁନିକ ଆଗରେ ଅଛି କିମ୍ବା ଲାଗିଏ ଆଗରେ ଆଧୁନିକ ପୁରୁଷ ଆସି ଚାଲିଲେ ଅଧିକିଆ ପର୍ଯ୍ୟନ୍ତ ବ୍ୟବହାର କରନ୍ତୁ।

ଘୋଷଣା - ମୁଁ ଏତଦ୍ୱାରା ଘୋଷଣା କରୁଅଛି କି, ଉପରୋକ୍ତ ବିବରଣୀ ମୋ ଜ୍ଞାତବାରରେ ସତ୍ୟ ଅଟେ ।
ଯଦି ମୁଁ ଭୁଲ ତଥ୍ୟ ଦେଉଥାଏ, ତାହେଲେ ଆଇନ ଅନୁସାରେ ଦଣ୍ଡିତ ହେବି ।

ବାସ୍ତବର ଚିତ୍ର ଚିହ୍ନ ବା ପ୍ରାକ୍ଷର

For Office use

Application No. _____

Date of Receipt (DD/MM/YY)



ଓଡ଼ିଶା ସରକାର
ଆଦିବାସୀ ଉନ୍ନୟନ ସମବାୟ ନିଗମ ଓଡ଼ିଶା ଲିଃ

ଟାଷା ରେଜିଷ୍ଟ୍ରେସନ ଅତିରିକ୍ତ ଫର୍ମ

୧. ଚାଷ ହେଉଥିବା ଜମିର ବିବରଣୀ (କ୍ରମିକା)

Farmer Code :

[illegible]

ଅତିଥିଙ୍କ ଘର ଘାଟା

[illegible]

For Office use

Application No. _____

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[illegible]

Aschgar No.

ଯୋଗ୍ୟ - ମୁଁ ଏବଂ ମୋର ପରିବାର ସମସ୍ତେ ଏହି କଠିନ ସମୟରେ ମୋ ଲୋକଙ୍କ ସହିତ ଯୁକ୍ତ ।
ମୁଁ ମୋର କାମ କରୁଛି ଏବଂ ମୋର ଲୋକଙ୍କ ସହିତ ଯୁକ୍ତ ।

ព្រះបាទ ស៊ីហ៍ ទី៤ ព្រះបាទ



Annexure - II

ମାଣ୍ଡିଆ ଚାଷ ପ୍ରମାଣ ପତ୍ର (FRA Land)

KMS 2023-24

ମୁଁ ଶ୍ରୀ / ଶ୍ରୀମତୀ ----- ପିତା/ମାତା/ସ୍ବାମୀ -----
----- ଗ୍ରାମ ----- ପଞ୍ଚାୟତ ----- ବ୍ଲକ୍ -----
ସ୍ବତନ୍ତ୍ର ଭାବେ ଘୋଷଣା କରୁଛି ଯେ ଆମର ଜମି (FRA Land) ନମ୍ବର ----- ମଧ୍ୟରେ
ଥିବା ----- ଏକର ଜମି ମଧ୍ୟରୁ ----- ଏକର ଜମିରେ ଆମେ ମାଣ୍ଡିଆ ଚାଷ କରିଅଛୁ, ସେଥିରୁ ଉତ୍ପାଦିତ
ମାଣ୍ଡିଆକୁ ସରକାରଙ୍କ ଅନୁମୋଦିତ ହାରରେ ବିକ୍ରି କରିବା ପାଇଁ ଇଚ୍ଛୁକ ଅଛୁ ।

ଚାଷୀଙ୍କ ସ୍ବାକ୍ଷର/ଚିପ ଚିହ୍ନ*

ତାରିଖ

* ଚାଷୀର ଚିପ ଚିହ୍ନକୁ OMMର ସହାୟକ ଅନୁଷ୍ଠାନ F.A.-NGO ପ୍ରମାଣନ କରିବେ ସହାୟକ ଅନୁଷ୍ଠାନର ଅଧିକାରୀଙ୍କ
ସ୍ବାକ୍ଷର

ଏତଦ୍ ଦ୍ବାରା ସରକାରୀ ତଦାରଖ ପ୍ରମାଣିତ ହେଉଛି କି ଶ୍ରୀ / ଶ୍ରୀମତୀ -----
ପିତା/ମାତା/ସ୍ବାମୀ ----- ଗ୍ରାମ ----- ବ୍ଲକ୍ ----- ତାଙ୍କର
ଜମି କିସମ ଜମି (FRA Land) ରେ ଥିବା ----- ଏକର ଜମି ମଧ୍ୟରୁ ----- ଏକର ଜମିରେ ମାଣ୍ଡିଆ ଚାଷ
କରିଛନ୍ତି । ଶ୍ରୀ / ଶ୍ରୀମତୀ ----- ତାଙ୍କର ----- ଏକର ଜମିରୁ ଉତ୍ପାଦିତ ମାଣ୍ଡିଆରୁ ନିର୍ଦ୍ଧାରିତ
ପରିମାଣର ମାଣ୍ଡିଆ TDCCOL ମାଧ୍ୟମରେ କ୍ରୟ କରିବା ପାଇଁ ସୁପାରିସ କରାଗଲା ।

ସରପଞ୍ଚ/ ଗ୍ରାମ୍ୟକୃଷି କର୍ମଚାରୀ (VAW)/ କୃଷି ପରିଦର୍ଶକ (AO)

ସ୍ବକୃତି ଅଧିକାରୀଙ୍କ ଦସ୍ତଖତ

ସହକାରୀ କୃଷି ଅଧିକାରୀ (AAO)/ ବ୍ଲକ୍ କୃଷି ଅଧିକାରୀ (BAO)

ଉପରୋକ୍ତ ସମସ୍ତ ତଥ୍ୟ ଓ ଦସ୍ତାବିଜ ଆମ ପରିଦର୍ଶନରେ ସଠିକ୍ ପାଇଛି ।



Annexure - III

ଭାରତୀୟ ଚାଷୀଙ୍କ ଦ୍ଵାରା ମାଣ୍ଡିଆ ବିକ୍ରି ପାଇଁ ସମ୍ମତି ପତ୍ର

ପ୍ରାପକ,

ମାନ୍ୟତା ସମ୍ପାଦକ/ସଭାପତି

ପ୍ରାଥମିକ କୃଷି ସମବାୟ ସମିତି* _____/

ବୃହତ କ୍ଷେତ୍ର ବହୁମୁଖୀ ସମବାୟ ସମିତି* _____/

କୃଷକ ଉତ୍ପାଦକ ସଂଘ* _____/

ସ୍ଵୟଂ ସହାୟକ ଗୋଷ୍ଠୀ ସଂଘ* _____/

ବିଷୟ: ଭାରତୀୟ ଚାଷୀଙ୍କ ଦ୍ଵାରା ମାଣ୍ଡିଆ ବିକ୍ରି ପାଇଁ ସମ୍ମତି ପତ୍ର

ମହାଶୟ/ ମହାଶୟା,

ନିମ୍ନ ବର୍ଣ୍ଣିତ ଚାଷ ଜମିର ମୁଁ ଖାତା ମାଲିକ ଅଟେ । ବିଭିନ୍ନ କାରଣରୁ ଚଳିତ ଖରିଫ/ ରବି* ଋତୁ ୨୦୨୩ - ୨୪ ରେ

ବ୍ୟକ୍ତିଗତ ଭାବରେ ଉକ୍ତ ଜମିକୁ ଚାଷ କରିପାରୁନଥିବାରୁ ମୁଁ ଉକ୍ତ ଜମିକୁ ଶ୍ରୀ _____

ପି/ ସ୍ଵାମୀ _____ ଗ୍ରାମ/ପୁର ନଂ _____ ଗ୍ରା.ପ./ଓର୍ଡ଼ ନଂ _____

_____ ବ୍ଲକ୍/ ସହରାଞ୍ଚଳ _____ ତହସିଲ _____

ଜିଲ୍ଲା _____ କ ଦ୍ଵାରା ଚାଷ କରାଉଛି ।

ତହସିଲ	ମୌଜା	ଖାତା ନମ୍ବର	ପୁର ନମ୍ବର	କିସମ	ରକବା	ଭାରତୀୟ ଚାଷରେ ଲାଗିଥିବା ପରିମାଣ

ଦର୍ଶିତ ଜମିରୁ ଉତ୍ପାଦିତ

ମାଣ୍ଡିଆ ର ଶତକଡ଼ା _____

ଭାରତୀୟ ଚାଷୀ ଶ୍ରୀ

_____ କୁ ସରକାରୀ ମାଣ୍ଡିଆ ସଂଗ୍ରହକାରୀ ସଂସ୍ଥାଙ୍କୁ ଚଳିତ ଖରିଫ/ ରବି ଋତୁ*ରେ ବିକ୍ରି କରିବା ପାଇଁ ମୋର ସମ୍ମତି ପ୍ରଦାନ କରୁଛି ।

ଏହି ସମ୍ମତି କେବଳ ମାଣ୍ଡିଆ ବିକ୍ରି ପାଇଁ ଉଦ୍ଦିଷ୍ଟ ଅଟେ ଏବଂ ଅନ୍ୟ କୌଣସି ଉଦ୍ଦେଶ୍ୟରେ ବ୍ୟବହାର ଯୋଗ୍ୟ ନୁହେଁ ।

ଆପଣଙ୍କ ବିଶ୍ଵସ୍ତ

(ସ୍ଵାକ୍ଷର)

ନାମ : _____

ଗ୍ରାମ : _____

ଗ୍ରା.ପ : _____

ବ୍ଲକ୍ : _____

ଜିଲ୍ଲା : _____

ମୋବାଇଲ ନଂ: _____

*ଯେଉଁଠି ପ୍ରକୃତ୍ୟ, ତାହା ଚିହ୍ନ ମାରି ଦର୍ଶାନ୍ତୁ ।

| ପ୍ରଥମ ପହିଲା ପ୍ରାୟତଃ ପ୍ରାୟତଃ ପ୍ରାୟତଃ ପ୍ରାୟତଃ ପ୍ରାୟତଃ ପ୍ରାୟତଃ
 | ପ୍ରାୟତଃ ପ୍ରାୟତଃ ପ୍ରାୟତଃ ପ୍ରାୟତଃ ପ୍ରାୟତଃ ପ୍ରାୟତଃ - ପ୍ରାୟତଃ

[illegible][illegible]

Part - III - ଫାଟି ୩ର ୩ର ଶେଷ ପୃଷ୍ଠା ।

[illegible]

Part - II (ବିଭାଗିକ ପଦ୍ଧତି ଓ ନିୟମାବଳୀ) ||

20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100

(மேல்கூறு காண்க) 1 - பரப



ਪ੍ਰਤਿ ਉਪਰਾਲੇ ਲਈ ੨੬-੧੧-੦੬ ਤੋਂ

ඉන්ද්‍රියවලින් ප්‍රතික්‍රියා කළ හැකි පරිදි බැලීමට
මාර්ගයක් ලෙසින්

ଆକାଶର ଶବ୍ଦ

Annexure - V

Fair Average Quality for Ragi:

The Ragi shall be dried and matured grains of *Eleusine coracana*. It shall have uniform size, shape and colour. It shall be in sound merchantable condition and also conforming to PFA standards. Ragi shall be sweet, hard, clean, wholesome and free from moulds, weevils, obnoxious smell, *Argemonemexicana* and *Lathyrussativus* (Khesari) in any form, colouring matter, admixture of deleterious substances and all other impurities except to the extent indicated in the schedule below:

SCHEDULE OF SPECIFICATION

Sl	Refractions	Maximum Limits (%)
1	Foreign matter*	1
2	Other foodgrains	1
3	Damaged grains	1
4	Slightly damaged grains	2
5	Moisture content	12

* Not more than 0.25% by weight shall be mineral matter and not more than 0.10% by weight shall be impurities of animal origin.

N.B

1. The definition of the above refractions and method of analysis are to be followed as given in Bureau of Indian Standard "Method of Analysis for Foodgrains' Nos IS: 4333 (Part-I): 1996 and IS:4333 (Part-II): 2002 and "Terminology for foodgrains" IS : 2813 - 1995 as amended from time to time.
2. The method of sampling is to be followed as given in Bureau of Indian Standard "Method of sampling of cereals and pulses' No: IS 14818-2000 as amended from time to time.
3. Within the overall limit of 1.0 % for foreign matter, the poisonous seeds shall not exceed 0.5% of which Dhatura and Akra Seeds (*Vicia* species) not to exceed 0.025% and 0.2% respectively.
4. Kernels with husk will not be treated as unsound grains. During physical analysis the husk will be removed and treated as organic foreign matter.

Annexure VI:

Scoring Sheet for selection of FPOs/ SHG Federations as block level procurement agencies for Ragi procurement under Odisha Millets Mission

Scoring Sheet for FPO/ SHG Federations Selection as Block Level Procurement Agency for Ragi Procurement

Name of FPO/ SHG Federations:

Block:

District:

Names and Designation of the Verification Team:

Sl no	Name of the Team Member	Designation

Scoring Sheet for Farmer Producer Organizations/SHG Federations for Block level procurement agency for Ragi

SL no.	Areas for Rating	Total Scores	Criteria	Criteria Wise Scores	Marks Obtained
1	Years of Existence	10	More than 5 years	10	
			2 to 5 Years	5	
			Less than 2 years	2	
2	Size of FPO/SHG Federation	10	Above 200 members	10	
			50 to 200 members	5	
			Below 50 members	2	
3	Landholding of members	10	All members are small and marginal farmers	10	
			50% members are small and marginal farmers	5	
			Less than 50% are small and marginal farmers	2	
4	Profile of members	10	>80% members are Women, SC/ST Farmers	10	
			60 to 80% members are Women, SC/ST Farmers	5	
			< 60 % members are Women, SC/ST Farmers	3	
5	Meeting - frequency, time, and place	10	Monthly	10	
			Quarterly	5	
			Irregular	2	
6	Attendance of Board of Directors/Members at meeting in last 10 meetings	10	>81 %	10	
			60-80%	5	
			Less than 60%	2	

7	Rules and regulations	10	Everyone is involved and rules documented	10	
			Rules are not always followed	5	
			Verbal/ Non-Existent	2	
8	Share Capital/Saving Amount Collection	10	Share Capital/Saving Amount collected from all members	10	
			Share Capital/Saving Amount collected but not from all members	5	
			Share Capital/Saving Amount not collected	0	
9	Member involvement in Production / Marketing related activities	10	More than 80% of the members	10	
			50% to 80% of the members	5	
			Less than 50% of the members	2	
10	Loan repayments by FPO/SHG Federation to Banks/Fl	10	>80% loan repayment as per schedule	10	
			60-80% loan repayment as per schedule	5	
			Less than 60% timely loan repayment	2	
11	Books and Accounts	10	Books, accounts & registers are maintained	10	
			All records are maintained but not updated	5	
			No maintenance of books and accounts	0	
12	Turnover	10	Greater than Rs 500000 Per year	10	
			Between Rs 250000 to Rs 500000 per year	5	
			Less than Rs 10000	0	
13	Annual Audit	10	Audit done regularly	10	
			Audit not done regularly	5	
			Audit not done	0	
14	Area Coverage of FPO/SHG Federation	10	Members from more than 70 % of villages of the Block	10	

			Members from more than 50% and less than 70% village of the Block	5	
			Members from less than 50% village of the Block	0	
15	Appointment of CEO/DEO	10	CEO/DEO/appointed for full time	10	
			CEO/DEO/ appointed for part time (irregular)	5	
			CEO/DEO not appointed	0	
16	Availability of Office Set Up with Laptop, Printer, inverter, and internet connectivity	10	Office Set Up	5	
			Office Set Up with Laptop, Printer, inverter, and internet connectivity	10	
17	Availability of Storage point (Minimum@ 50 MT)	10	Availability of Storage point (Minimum@ 50 MT)	10	
18	Availability of equipment for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scate, Stitching Machine, Sieving Machine and so on	10	Equipment availability for procurement i.e., Digital Moisture meter, Tarpaulin, Weighing Scate, Stitching Machine, Sieving Machine and so on	10	
Grand Total		180			

Signatures of the Verification Team with date:

- 1.
- 2.
- 3.
- 4.

Annexure VII:

Sample EOI Format for Selection FPOs/SHG Federations for the role of Block Level Ragi Procurement Agency

Office of the CDAO-Cum-PD ATMA

Advertisement for inviting Expression of Interest (EOI) for the role of Block Level procurement Agency for Ragi procurement-KMS 2023-24

No

Date:

Expression of Interest (EOI) is invited from the suitable and FPOS/SHG Federations having willingness and previous experience in carrying out operations & awareness campaigns on procurement of agricultural produces. Eois are to be submitted in the prescribed format available at CDAO-cum-PD ATMA/BAO Office on or before..... at office of CDAO-cum-PD ATMA/BAO for being considered for the selection process of Block Level Ragi Procurement Agency for Ragi procurement - KMS-2023-24

Criteria for FPOs/SHG Federations to be selected as Procurement Agencies for Ragi FPOs/SHG Federations fulfilling the following conditions shall be selected:

1. To be a Block level procurement agency FPO/SHG Federation must be a registered body. It should either be a Cooperative registered under the State Cooperatives Act of Odisha or a producer Company registered under the Companies Act, SHG Federation registered under society Registration Act 1860.
2. The FPO/ SHG Federations should not be a defaulter of loan from any public or private bank.
3. The FPO/ SHG Federations should not be black listed by the government.
4. The FPO/ SHG Federation should have the following procurement infrastructure & equipment:
 - a. Should have storage point of minimum 50 MT.
 - b. Should have equipment for procurement i.e., Stitching Machine, Sieving Machine and so on Digital Moisture meter, Tarpaulin, Weighing Scale,
 - c. Should have minimum working capital of Rs. 1,00,000.00
 - d. Should have office setup with Laptop, Printer, inverter, and internet connectivity
 - e. Should be able to hire human resources for carrying out procurement activities
5. Scoring of FPOs/SHG Federations will be done for selection based on criteria regarding institutional and financial health. The FPOs/SHG Federations attaining higher marks in the scoring will be selected.
6. One FPO or SHG Federation will be selected in a block for Ragi procurement.

Signature of the CDAO-Cum-PD ATMA
District

Annexure - VIII



ମାଣ୍ଡିଆ ଚାଷର ସମାକ୍ଷାର ପ୍ରମାଣ ପତ୍ର

ପ୍ରାପକ

ମାନନୀୟ ସମ୍ପାଦକ/ସଭାପତି

ପ୍ରାଥମିକ କୃଷି ସମବାୟ ସମିତି* _____ /

ବୃହତ କ୍ଷେତ୍ର ବହୁମୁଖୀ ସମବାୟ ସମିତି* _____ /

କୃଷକ ଉତ୍ପାଦକ ସଂଘ* _____ /

ସ୍ୱୟଂ ସହାୟକ ଗୋଷ୍ଠୀ ସଂଘ* _____ /

ବିଷୟ: ଚାଷୀଙ୍କଦ୍ୱାରା ଚାଷ କରାଯାଉଥିବା ଜମିର ସମାକ୍ଷା

ମହାଶୟ/ମହାଶୟା,

ନିମ୍ନ ବର୍ଣ୍ଣିତ ଚାଷ ଜମି ଚଳିତ ଖରିଫ/ ରବି* ଋତୁ ୨୦୨୩-୨୪ ରେ ଶ୍ରୀ / ଶ୍ରୀମତୀ -----

----- ପିତା/ମାତା/ସ୍ୱାମୀ ----- ଗ୍ରାମ/ପୁର ନଂ-----

----- ଗ୍ରା.ପ./ଓଡ଼ି ନଂ----- ବ୍ଲକ୍/ସହରାଞ୍ଚଳ ----- ତହସିଲ -----

----- ଜିଲ୍ଲା ----- କ୍ ଦ୍ୱାରା ଚାଷ କରାଯାଉଛି ।

Tahasildar ତହସିଲ	Mouza ମୌଜା	Khata No. ଖାତା ନମ୍ବର	Plot No. ପ୍ଲଟ ନମ୍ବର	Land Type ଜିସମ	Rakaba ରକବା	Cultivated Area (in acre) ଚାଷ କରାଯିବା ଜମିର ପରିମାଣ

ଏହି ପ୍ରମାଣ ପତ୍ର କେବଳ ମାଣ୍ଡିଆ ବିକ୍ରି ପାଇଁ ଉଦ୍ଦିଷ୍ଟ ଅଟେ ଏବଂ ଅନ୍ୟ କୌଣସି ଉଦ୍ଦେଶ୍ୟରେ ବ୍ୟବହାର
ଯୋଗ୍ୟ ନୁହେଁ ।

ଆପଣଙ୍କ ବିଶ୍ୱସ୍ତ

ଚାଷୀଙ୍କ ସ୍ୱାକ୍ଷର/ଚିପ ଚିହ୍ନ*

AO/AO/VAW/RI/Sarpanch